



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

Governance and Democratic Services

Civic Centre 3

High Street

Huddersfield

HD1 2TG

Tel: 01484 221000

Please ask for: Penny Bunker

Email: penny.bunker@kirklees.gov.uk

Friday 8 September 2017

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Monday 18 September 2017**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Julie Stewart-Turner
(Chair)
Councillor Gulfam Asif
Councillor Cahal Burke
Councillor Elizabeth Smaje
Councillor Rob Walker

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 4

To approve the Minutes of the meeting of the Committee held on 3rd July 2017.

3: Interests

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Approval of Scrutiny Panel Work Programmes

7 - 16

The Overview and Scrutiny Management Committee will consider the proposed work programmes for the scrutiny panels for the 2017/18 municipal year. (Please note some work programmes will follow).

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

6: Statutory Item - Update on preparation for winter flooding

17 - 22

As part of Scrutiny's statutory responsibilities it will consider the work being undertaken in preparation for winter flooding within the Kirklees District.

Contact Officer: Tom Ghee – Group Engineer, Flood Management
Tel: 01484-221000

7: Lead Members Update Report

The Scrutiny Panel Lead Members will provide an update on the work they have undertaken since the last meeting.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

8: Forward Plan of Key Decisions/Private Decisions

23 - 34

To note the current plan of Key Decisions and Private Items.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

9: Schedule of Meetings 2017/18 / OSMC Work Programme

35 - 38

To consider the arrangements for meetings of the Management Committee 2017/18 and note the current work programme.

Meetings of the Management Committee are proposed for the following dates:

27 November 2017
15 January 2018
12 March 2018

Please note that outcome based accountability training will take place on Monday 30 October 2017 10-12noon.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000
